YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   **Adv.S.A.Baheti College Jalagon**

- Name of the Head of the institution   **Dr.Anil G. Lohar**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **257-2226147**

- Mobile no   **9422776044**

- Registered e-mail   **sab_jal@yahoo.com**

- Alternate e-mail   **sab_jal@yahoo.com**

- Address   **khwajamiya road jalagon**

- City/Town   **Jalagon**

- State/UT   **Maharashtra**

- Pin Code   **425001**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **Grants-in aid**

- Name of the Affiliating University

  Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon (M.S.)

- Name of the IQAC Coordinator

  Mr.R.S.Bansod

- Phone No.

  257-2226147

- Alternate phone No.

  257-2226147

- Mobile

  7741828417

- IQAC e-mail address

  sab_jal@yahoo.com

- Alternate Email address

  sab_jal@yahoo.com

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.sabaheticollege.org/sabaheti/files/aqar_28_03_2023_02_39_48_AQAR%202019-20.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  https://www.sabaheticollege.org/academic-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**70.10**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B**	**2.51**	**2014**	**05/05/2009**	**04/05/2014**

6.Date of Establishment of IQAC   **11/08/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Online Quiz Regarding online MCQ based Examination. * Soft Skills oriented Short term courses.

* MoU's with Other Institution. * Training to Staff for office Automation.

* Orientation of the teacher for online teaching. * To encourage faculty members to apply for Refresher/Orientation/Short term Courses.

* Feedback collected, analyzed, action taken and the feedback forms and Action Taken reports are available on college website. * SSS (Student Satisfaction Survey) feedback Collected, analysed and feedback forms and Reports are also available on college website.

* Installed Sanitary Napkin disposable Machine in collaboration with Rotary Club Jalgaon. * Established the IT for digital teaching learning & assessment.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1) Certificate Course in Behavioral pattern Improvement	- Executed
2) To Introduce Certificate Course of Marathi Grammar	- Executed
3) Certificate Coerce in Business Entrepreneurship	- Executed
4) To encourage the faculty members, to develop twenty percent of the total syllabus in Online format. For that prepare PPTS, video lectures of at least One unit of each subject.	- Executed
5) Expertise of Alumni to be utilized for all-round Development of the college	- Executed
6) To conduct online quizzes	-IQAC and the departments concern has Conducted online quiz for the students.
7) To organize a workshop on Creation of Educational Videos.	The college ICT Committee Arranged workshop of the teachers to Prepared for the online teaching etc.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	19/01/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	**Principal**
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• Mobile no	**9422776044**
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• Address	**khwajamiya road jalagon**
• City/Town	**Jalagon**
• State/UT	**Maharashtra**
• Pin Code	**425001**

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• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon (M.S.)**
• Name of the IQAC Coordinator	**Mr.R.S.Bansod**

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• Alternate phone No.	**257-2226147**	
• Mobile	**7741828417**	
• IQAC e-mail address	**sab_jal@yahoo.com**	
• Alternate Email address	**sab_jal@yahoo.com**	

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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sabaheticollege.org/academic-calendar

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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

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• If yes, mention the amount	

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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	19/01/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	19/01/2023

15. Multidisciplinary / interdisciplinary

The institute is affiliated to KBC North Maharashtra University. Jalgaon, where in all academic programmes are include multidisciplinary/Interdisciplinary courses as electives and we have started offering these electives to students. This curriculum has been proposed which give freedom to the student to choose there course from the wide range of options available in the institution. This offers the choice based credit system (CBCS) and students get maximum flexibility to choose option. The College is working towards the execution of NEP as per the suggestions and guidelines given by University and Government.

16. Academic bank of credits (ABC):

The College has proper technical support system for monitoring ABC. The The National Academic Bank of Credit portal has been integrated into the NAD portal https://nad.digitallocker.gov.in platform and live from academic year 2021 onwards.The College has proper technical support system for monitoring ABC. The The National Academic Bank of Credit portal has been integrated into the NAD portal https://nad.digitallocker.gov.in platform and live from academic year 2021 onwards.

17. Skill development:

The College has Skill Development Cell to develop the soft skills of the students. The college has conducting short term skill base certificate courses designed by various departments of the college

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Marathi is a local language and the college has promote/integrate the local language through its regular activities and functioning. All the activities are conducted in Marathi. Most of the students are from rural area and they share their thoughts and views in local language. Student can express their views even in Marathi, Hindi or English. The instructions & all type of communication recognized in local language i.e. Marathi.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is affiliated with KBC North Maharashtra University, Jalgaon and all the programmes are offered as outcome based education. The programmes and courses are designed as the regional and global requirement. The course objectives are also in tune with the PO and PSO. The college has implemented outcome

based education with clearly stated PO's and PSO.

20.Distance education/online education:

During Covid-19 Pandemic situation the teaching-learning process executed through online wade. The faculty and student engaged through virtual platform like Google Class Rooms, Whatsapp Group, Online Lectures through Zoom Platform etc. All the learning contents shared with the students through situations programmes, Meetings, Webinar were organized via online mode.

        The college has registered centre for distance education for YCMOU

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**05**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**1297**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**776**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**361**

File Description	Documents
Data Template	View File

3.Academic

3.1	**28**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**19**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**15**
Total number of Classrooms and Seminar halls	

4.2	**6042766=00**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**62**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Ans.:- Adv. Sitaram (Babanbhau) Anandramji Baheti Arts, Commerce & Science College, Jalgaon is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon ensure the effective curriculum delivery through well planned and documented process.

- At the beginning of the year the IQAC of the college prepares Annual Academic Calendar and specified significant activities to ensure effective teaching, learning process.
- Prior to the commencement of the academic year, the Time table prepared by the Time table committee is displayed on the Notice Board. It is communicated to students through College Website.
- The college follows the University prescribed Curriculum. In the beginning of the year, the syllabus taught in the college is verified by affiliating University.
- Every teacher has to prepare Semester wise teaching plan, which is followed rigorously. At the end of the Semester, Principal takes review of syllabus in a staff meeting.
- During Pandemic situation Faculties creatively making & use PPT, Video Lectures for effective online curricular delivery.
- Google Classroom and various E-content created and used by Faculty to support the teaching –learning process.
- For acquiring necessary skills for effective delivery of curriculum, the college encourages Faculty Members to attend Workshops, Seminars, Conferences and papers presentation.

File Description	Documents
Upload relevant supporting document	[View File]
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The colleges is affiliating college and adhere to academic Calendar published by the university.
- The IQAC of the college prepares the academic Calendar in accordance with the Calendar of university.
- The academic Calendar specifies the teaching learning schedule and schedule for CIE.
- For CIE the college conducts Class tests, Tutorials, Seminars, Project Work, Assignments, and PPT Presentation etc.
- The college conducts continuous internal evaluation in accordance with norms and guidelines of the university.
- There is an Examination and Result Analysis Committee

Constituted by the Principal.
- The Examination and Result Analysis Committee prepares the schedules of Internal Evaluation. This schedule is communicated to teachers and students through online mode. The university introduced choice based credit system from 2018-19 for all UG courses.
- For evaluation 40% weightage is given to College Assessment (CA) and 60% weightage is given to University examination (UA)
- During the Pandemic CIE is conducted by online mode.
- The students Fill-up the examination forms through online portal of the university.

College has established a separate IT CELL to help and guide the students during online examination and also online teaching learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The university integrates Cross cutting issues relevant to Gender, Environment and Sustainability, human values and professional ethics into curriculum.
- The course on Environmental Study is Mandatory at first year of UG level which exclusively focuses on environment and ecology, which makes the students aware about the Tree Plantation, Pollution Control & Water Conservation and Presentation of Natural Resources.
- The Courses like Environmental science impart knowledge on environment, pollution, climate change, Natural disasters, creating environmental awareness their role in protecting natures for better survival.
- For Environmental and Sustainability various Environmental Awareness program are conducted by NSS & NCC unit. The college has installed solar power plant and use of LED bulbs is save energy. The college periodically conducts Green Audit, Energy Audit from external peers.
- The Courses such as commercial law, Income tax, human resource management, Industrial Relation, Business entrepreneurship impact the legislative knowledge & skills for business practices. These courses deal with the guidelines and recent amendment made in Corporate World.
- The college has separate department namely 'Yuvati Sabha' to conduct the activities related to the benefit of women. This forum organizes programs related to gender Sensitization, Women's health. Sociology, Political Science, Defense Studies are the course deals with National Integrity,

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

529

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.sabaheticollege.org/feedback_student_analysis

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1297

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

749

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- ○ **In the Classroom teachers must deal with a different students. Some are highly clever and pick things up quickly,**

while others are relatively weak and progress more slowly.

○ It is necessary to find out the students skill levels in the ability determined some students need only guidance and some students need a hard work and regular attention.

○ **In case of Advanced Learners:-**
○ They are provided with additional input and motivated to strive for higher goals.
○ Additional guidance is provided to them for better carrier planning.
○ Advanced learners are also given opportunities to participate in projects and internships.
○ Students are motivated to conduct programmes such as Annual Social Gathering, Teachers day, Welcome Session etc
○ **In case of Slow Learners:-**
○ At the beginning of the year concepts are repeated for better understanding and fundamental content is taught.
○ Extra classes are conducted for weak students where entire syllabus is covered through interactive learning.
○ Mentor – Mentee system provides all kinds of support to students.
○ Slow Learners are given all the support needed which includes bridge course and remedial coaching.
○ In the Pandemic Situation the college has follows the practice for identifying Advance learners and Slow Learners by merit rating.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1297	28

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **The departments at our college consistently use the following tactics to make learning more student-centric & guarantee optimal learning.**
- **Teaching aids like LCD Projectors and Smart Boards are effectively used to supplement the classroom teaching.**
- **Various competitions encourage the students for participative learning e.g. Quiz Competition through Google Link.**
- **Participative learning is the most effective teaching strategy, where student actively engage in task like Drama, Filed visit, Industrial visit, Seminar, G.D. etc.**
- **Problem Solving Methodology:- Methodologies for problem solving are designed to encourage students to assume responsibility, Find solutions to issues, Settle disputes, Case studies etc.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **During this Pandemic the teachers of our college have effectively conducted online lecture, Online examination Conducted effectively.**
- **For effective teaching-learning the teachers make use of ICT tools. Teaching aids like, LCD Projectors, Smart Boards are effectively used to supplement classroom teaching. Youtube assisted learning is also practiced.**
- **Teachers use Google Classroom and QR Codes for transfer of knowledge.**
- **Study material, PPT Videos, Specimen question papers, Information about job opportunities etc. are provided to the students via video recording and line Coaching through Webex, Zoom & Google Meeting etc.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

197

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- During Covid-19 Pandemic situation, all the internal examinations of academic year 2020-21 have conducted through online mode by using Google form and other online platforms.
- The college has a separate mechanism for internal examination and assessment. There is an Examination and Result Analysis Committee which monitors and implements the examination program. The internal evaluation is in accordance with the guidelines of the university.
- Class tests, Unit test, Seminars and presentations are arranged for continuous assessment of the students. The college makes necessary arrangement for conducting examination smoothly as per the schedule prepared by examination committee.
- Online internal marks are submitted to the university portal through college login.
- The Schedule of internal examination is intimated to the

students prior to the examination and is displayed to students through online mode .

Student's grievances are taken care of and are redressed in timely manner by exam & evaluation committee

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- ○ **College follows the guidelines laid down by the university for redressed of grievances regarding internal exam.**
- ○ **Examination and Result Analysis Committee of the college is the separate mechanism for redressed of grievances.**
- ○ **The grievances regarding internal evaluation are resoled immediately by concern teachers.**
- ○ **The code of conduct of examination is displayed on notice board.**
- ○ **The doubts and enquiries of the students regarding internal examination and assessment are clarified by this committee, Corrections are duly made by the concerned teachers.**
- ○ **There is a time bound resdressal mechanism for rechecking, revaluation and to get a photo copy of answer sheet as suggested by University.**
- ○ **Grievances related to internal evaluation handled by the Examination Committee of the college and grievances related to external assessment are forwarded to the University.**
- ○ **Internal Marks are displayed on Notice Board for any query by Students.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The goals, objectives and learning outcomes for various courses are specified in the curriculum.
- This curriculum is outcome based and has well defined programs outcomes (POS) Program specific outcomes(PSOs) and course outcomes (Cos)
- Pos, PSOs and Cos for all programs displayed on the college Website and regularly updated.
- The Information, abilities and attitudes that define each of the College courses are an expression of Pos, PSOs and Cos. The teachers, students and other stakeholders have direct knowledge of the programs results.
- Each programs individual Pos, PSOs, and Cos are described in logical and precisewords and posted to the college Website.
- Information on the programme outcomes and course outcomes allow the stakeholders to quickly obtain course information in selecting appropriate programmes and elective courses.
- Additionally Cos were provided by the affiliated university in accordance with the BOS-designed syllabus. But if we had to modify and reframe the Cos in accordance with the syllabus, that would be a problem.
- The importance of learning outcomes has communicated with teachers through IQAC.
- According to the expectations of the stakeholders, teachers of the institute are actively in syllabus framing workshops where they contribute in asserting Pos, Cos and PSOs in curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	www.sabaheticollege.org/all-courses-outcome
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Evaluation of the accomplishment of program specific outcomes is crucial to the institution's process of quality improvement.
- Students academic progress is routinely evaluated by subject teachers and Head of the Department for efficient attainment of programme objective skills are related to particular issues on university internal exam etc.

- ○ **The achievement using the direct method is internal assessment(40%) plus the university assessment. (60%)**
- ○ **Indirect student's comments and surveys are used as part of the assessment process and mobility toward higher education and employment.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	www.sabaheticollege.org/all-courses-outcome

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

270

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sabaheticollege.org/sabaheti/files/student_satisfaction_survey_28_03_2023_03_19_53_SSS%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`00`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- o **With an objective to create an effective eco-system for inculcating innovations and research culture in the students as well as staff the institution has taken following initiatives. Functional IQAC and College Development Committee (CDC):-**
- o **The institution has a very active and functional Internal Quality Assurance Cell and College Development Committee comprising the representatives of all stakeholders. Both hold regular meetings to plan and review programs and activities essential to develop a conductive eco-system for teaching-learning process.**
- o **The language Lab contributes in strengthening the communicative abilities of students in languages. The Lab has advanced software along with computer facility and high speed internet connectivity.**
- o **Enrichment of E-learning and Computation Facility with an objective to provide advanced Computation Facility to the students, an independent computer laboratory with computers has been developed high Speed Internet Connection has enriched the Laboratory.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

`00`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **The college is committed to holistic and integrated education that aims at making students intellectually sharp, culturally creative, economically resilient and physically strong. College conducting numbers of extension activities through various campaigns as-**

i) One day Yoga Workshop

ii) Tree Plantation

iii) Republic Day

iv) Free distribution of Arsenic Album Tablets.

v) Blood Donation Camp

vi) Teachers Day

vii) Vaachan Prerana Din

viii) Mahaparinirvan Din

ix) Savitribai Fule Jayanti

x) National Voters Day

xi) Independence Day

xii) Participate in Self defence workshop

xiii) Shiv Rajyabhishek sohala

xiv) One Day Cleanliness Camp

xv) Celebration of important days like- Lokmanya Tilak Punya Tithi & Annabhau Sathe Jayanti (1st Aug.), Kranti Din (9th Aug.), Sarvapalli Radhakrishnan Jayanti as Teachers Day (5th Sept.), International Peace Day (21st Sept.), NSS day (24th Sept.), Mahatma Gandhi Jayanti, Lal Bahadur Shastri Jayanti and Swachch Bharat Abhiyan Din (2nd Oct.), Sardar Vallabhbhai Patel Jayanti as

run for unit (31st Oct.), Savindhan Din (26th Nov.), National AIDS Day as conducting AIDS awareness Rally (1st Dec.) Bharatratna Dr. Babasaheb Ambedkar Mahanirvaan Din (6th Dec.), Human Right Day(10th Dec.), Savitribai Phule Jayanti(5th Jan.), Swami Vivekanand Jayanti(12th Jan.) Jagtik Mahila Din (8th March)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`00`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The college campus is spread over an area of 1 acre.**
- **The total built up area of the college is 4861.48 Sq.ft.**
- **The college is well known for sports activities especially for the Kabaddi Grow with Game. The College has Mat facility for Kabaddi.**
- **Even outsiders and other school, college students avail the facility of Kabaddi ground.**
- **The college has multy storied building which is divided into ground floor, first floor, second floor & third floor.**
- **The ground floor has 2337.32 sq. meter area of which half area constituting 1168.66 Sq. meters is utilised for parking purpose and half area for consumer store, sports material, Gymkhana, Gymnyasium, NCC & NSS room, ICT room, Washroom for boys and girls space for generator of 25 KV on ground floor. Dedicated computer Lab for professional courses provide regular coaching to school, college boys of the city for Kabaddi & also player club avail this facility regulary our Physical Director & Alumni are available always for coaching purpose.**
- **There is a dedicated space for a generators of 25 KV on ground floor.**

- ○ **The first floor consists of Administrative Office, Principal Cabin, Visitors room, Pantry, Examination room, IQAC room, staff room, Classroom and wash room for boys and girls.**
- ○ **The second floor consists of Reading Room, Library, Librarian Cabin, Preparation room for staff, Research room.**
- ○ **The college has supporting services with 25 KV generator 50 KWP Solar Power Panel for uninterrupted. Power supply and electrical failure and also inverter facility with us.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sabaheticollege.org/infrastructure?var1=Sports

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- ○ **The college is well known for Sports activities in University region.**
- ○ **The students shows outstanding performance in various sports events.**
- ○ **The department of physical education provides excellent sports facilities and fully equipped facilities are provided for various sports events.**
- ○ **The college has well developed and well maintained Kabaddi Ground Covered with Mat.**
- ○ **Cultural program create positive environment in the college for Arts and cultural. A separate hall is available for cultural activities.**
- ○ **Musical instruments were made available when needed.**
- ○ **The college has well equipped gymnasium.**
- ○ **All necessary equipments are available for physical fitness purpose.**

Yoga camps are organized every year to follow Yoga Day.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1007434

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software - Library manager**
- **Nature of automation (fully or partially) - partially**
- **Version - 2.0.0**
- **Year of Automation - 2006**
- **The college uses following integrated LMS:-**

  - **Names of ILMS software:-**
  - **Nature of automation(Fully or Partially)**
  - **Version**

- Years of Automation.
- The college has central knowledge hub (Library) enriched with 10705 books and 06 Journals/Magazines.
- Total area of library is 6.59 x 17.12 Sq. meters which has librarian's Office.
- The Library Advisory Committee chaired by the Principal is composed to Monitor the working of the library.
- The college library has separate reading rooms for students and staffs.
- Working hours of the library on all day 24 X 7.
- New arrivals are displayed on the Notice Board.
- There are issue counters for students & Staff.
- The students are informed about all the academic year.
- The students are made familiar with the library collection, order of arrangement of books in the Cupboards, the use of QR Code, the circulation system and the facilities like Internet Centre, M-List.

The Library has also Book Bank E-book facility is available for students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.sabaheticollegelibrary.in/

4.2.2 - The institution has subscription for the A. Any 4 or more of the above **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

70670

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The College Develop and upgrades its IT infrastructure every year.**
- **Offices namely Principal, Administrative & Accounts Office Dept. of NCC , NSS & Gymkhana have Laptops, Computers & accessories.**
- **Wi-Fi connectivity is made available to the students to access E-resource.**
- **The institution regularly updates its ICT resources.**
- **Computers with latest configurations and software are added regularly to ensure effective implementation of teaching and learning and for efficient Administrative work.**
- **The computer Lab is maintained by outsourcing.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sabaheticollegelibrary.in/

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5035332

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has well defined procedure and policies of augmenting physical , academic and support facilities.
- All facilities are augmented and maintaining through various college committee.
- The College Development Committee (CDC) that deliberate the procedure and policies for maintain and utilizing physical, academic and support facilities at college campus.
- Separate staff is appointed for housekeeping.
- ICT Laboratory are available in college with computer, Printer and internal facility.
- Library has Library advisory committee. Principal as a Chairman, Librarian as its Secretary.
- The major responsibility of committee to prepare Library budget, Monitoring the infrastructural requirement of Library, promoting the use of books and journals by students.
- This department has Sports Committee which advise the Director of physical education in planning optimum utilization of sports infrastructure and activities.
- The college has specious building in the heart of the city.
- It consist of 15 specious Classroom with proper light arrangement, Fans and seating arrangement proper visibility for students and teachers.
- The entire infrastructure of college is maintained through the financial aid provided by the college management.
- The College has a Separate two Computer Laboratory.
- The College have well furnished Air Conditioned Reading Room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sabaheticollegelibrary.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

`471`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sabaheticollege.org/certification_courses
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

225

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

225

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- ○ **In academic year 2020-21, Due to Covid-19 Pandemic situation the activities regarding engagement in several administrative, Co-curricular and extra Curricular**

activities will not be conducted and therefore students representation and participation in various activities are not possible.

Due to Pandemic situation teaching-learning activity is fully automated i.e. online and therefore student participation and engagement is not possible. Physical presence of students is not allowed but indirectly involve in academic & administrative activity.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- ○ **The college has registered the Alumni association.**
- ○ **Through this the college continuous its interaction with ex-students.**
- ○ **The association conducts meeting at every Six Months.**
- ○ **It is structured as President, Secretary, Treasures and**

members.

- The students who have completed UG/ PG from the college are eligible for being a member of Alumni association.
- The association regularly meets and interacts with Principal and Management and provides suggestions and Feedback which helps to plan various activities.
- Alumni us to participate in Blood Donation Camp and donate blood. This is the regular activity of the college since 1986.
- Alumni are invited for various programmes and activities and they play an active role.
- Alumni extends their helping hand to students whenever required.

In COVID-19 Pandemic association organized vaccination campaign for students in college.

File Description	Documents
Paste link for additional information	https://www.sabaheticollege.org/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The vision of the institution is to fulfillment of the society through qualitative teaching -learning process leading to overall personality development of the pupils.
- Our vision is –

a) To impart to the younger generation of our country.

b) To facilitate training of teachers in any of the level of education.

c) To promote activities of various games and sports event to impart skills to conduct coaching camps as well as to organize tournaments from Local to National level.

- Our motto is "Quality for excellence" and we work hard to follow the same along with our mission which is "To empower the students to achieve all round development throughout academic excellence physical fitness, mental and spiritual health and social consciousness."

- The vision and mission statement of our institution is reflected through the governance led by visionary leadership .

Vision and mission of the institute are well in tune with the objective of higher education. It reflects through the following program and activities- N.S.S. , NCC, Sport and cultural activities.

- Inculcate unity and discipline.
- Health Check-up Camp of the students.
- Motivating the teachers for research and to attend the Seminars, Conference, refresher and orientation courses to update their knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college ensures participation of all stakeholders such as:- teaching, non-teaching staff, students in a number of administrative role.

- College development committee (CDC) is the best example of decentralization and participative Management.
- Composition of the CDC is as follows:-

i) President of the Management.

ii) Secretary of the Management.

iii) Principle of the college or head of the institution.

iv) One head of department to be nominated by the Principal.

v) Three teachers in the college, elected by the Full-time amongst themselves out of whom at least one shall be women.

vi) One non-teaching employer, elected by regular non-teaching staff from amongst themselves.

vii) Four local members, nominated by the Management in consultation with the Principal, from the fields of education, industry, research and social services.

viii) Co-coordinator, Internal Quality assurance committee of the college.

ix) President/Secretary of the college students council.

Role and Functions of CDC:-

i) The CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth and enable college to foster excellence in curricular, Co-curricular and extra-curricular activities.

ii) Make recommendations regarding the students and employees welfare activities in the college or institution.

iii) Perform such other duties and exercise such other powers as may be entrusted by the management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- ○ **The college is committed to pursue quality for excellence in all endures through teaching – learning, Management,**

- research extension, Sports and cultural activities.
  - IQAC approve the Annual Action Plan and it is discussed in the college development committee.
  - The stakeholders are contributing in constituting quality policy of the institution.
  - The major part of the policy adheres to the vision, mission of the institution.
  - The policy is always strengthened by inclusion of new methodologies and strategies with keeping in view the technological changes.

Specific Objectives and goals of perspective plan for 2020-21

i) To introduce short term, Skill based certificate courses.

ii) To improve infrastructure facilities.

iii) To take initiatives for eco-friendly campus.

iv) To conduct extension activities with the help of society.

v) To established linkages, collaboration and MOU with different bodies and institutes.

vi) Develop Digitalized feedback system.

vii) Digitalization in academic and administrative activities.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college development committee prepares the overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth and enables the college to foster excellence in curricular and

extracurricular activities.

- ○ This committee decides about the overall teaching programme. Make recommendations to management for various aspects like research, training, recruitment etc.
- ○ CDC Discuss the ICAQ reports and plan for major annual events.

The Principal has constituted various academic committees and Sub committees to execute academic and administrative plans

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- ○ The teaching staff is granted leave to participate in orientation program, Refresher courses, Faculty Development program etc.
- ○ The college has conducted special training programmes for teachers regarding Personality Development, Public Speaking etc.

- ○ **The Management / Institution acknowledges the academic and non-academic achievements of the teaching and non-teaching staff.**
- ○ **Provident Fund Facility is provided to the employees.**
- ○ **Participation of the non-teaching staff in courses/Seminars related to computer literacy.**
- ○ **Teaching and non-teaching staff associations ensures the welfare of the staff and provide financial assistance and compliments.**
- ○ **Salary deduction allowed to home loan taken by staff on various occasions.**
- ○ **The teaching and non-teaching staff is granted different types of leaves such as Medical leave, Maternity leave, Paternity leave, Earned leave etc. as per the norms of the State Government and UGC.**
- ○ **Super annotation of the staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC of our college makes it sure that the Performance of our teaching and non-teaching staff always keeps spiralling upwards. And to serve this purpose, IQAC distributes self appraisal forms at the end of each academic year. The Staff is supposed to submit

the documentary evidence as well along with it. This data which is collected on annual basis makes the things much easier for the individuals at the time of their CAS. Whereas it also lends a helping hand on keeping a on the perpetual progress of the staff. At the end of academic year Heads of the Department get confidential reports filled by the teachers which is then handed over to the principal.

The College has Performance Appraisal System for teaching and non teaching Staff and follows the performance based assessment System (PBAS) as per UGC regulation 2009 and two amendments thereafter. The University has developed API (Academic performance Indicators) System which is based on PBAS developed by UGC. The IQAC acts as a guidance cell for all queries regarding the API System on the Teaching and Non Teaching Staff is monitored analyses and discussed with Staff Members

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Financial planning ensures consistency of the growth objectives of the institute with its financial requirements.
- It also supports the strategic growth of the organization.
- Financial planning is exercised well in advance for the organization and efficient budgeting and controlled mechanism is done by involving the various academic departments and administrative sections of the institute.

Internal Auditor:-

I) M/s. Kasat Totala and Achaliya has been appointed by the college as Internal Auditor.

ii) Audited financial statement of audit report are obtained at

the end of every year.

iii) Internal Audit conducted regularly.

iv) Steps are taken by the college to rectify the discrepancies reported in the audit report.

v) There is efficient internal audit mechanism in the college.

vi) M/s. Dalal and Goyal Associates also appointed by the college for concurrent Audit.

External Audit:-

i) It is carried out by the Joint Director, Higher Education and final external audit is done by Government agency. Auditor General (AG) Mumbai.

ii) It is carried out once in 10 years. The AG office is yet to audit our college.

iii) The college has efficient financial management system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **The college has received financial assistance from the UGC, ICSSR and State Government.**
- **The funds are provided by these agencies for specific purpose.**
- **Apart from this the college mobilizes funds through alumni donations, individuals membership fee from reading room, Virtual Classroom and Gymnasium.**
- **The college has mobilized funds from own internal resources.**
- **Mainly from reading Room facility and Gymnasium facilities.**
- **These facilities are made available to outsiders with reasonable cost and out of this college has mobilized certain amount which is utilized for college development purpose.**
- **Following system is adopted by the college for the optimal utilization of resources:-**

i) The college invites requirements from the departments and accordingly prepares the budgetary plan.

ii) Annual Budgetary plan is being prepared during each year.

iii) Purchase committee works on the details of the budgetaryplan.

iv) Purchase committee sanctions the budget by considering financial resources and needs of the departments and present it to the principal and CDC.

v) CDC of the institution approves it and the utilization of the sanctioned budget

is monitored by CDC of the institution.

File Description	Documents
Paste link for additional information	https://www.sabaheticollege.org/infrastructure?var1=Sports
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **The Internal Quality Assurance Cell of the college has been playing a very vital role to develop and maintain academic quality culture in the college.**
- **IQAC became instrumental in suggesting quality improvement measures in the college.**
- **The IQAC has taken following initiatives for the institutionalization of quality culture in the college.**

i) Preparation of perspective plans.

ii) Preparation of academic calendar.

Iii) submission of the AQAR to NAAC.

Iv) Conducting academic and administrative audit.

v) Introduction of new course and skill based short term Certificate Course.

vi) Collection and analysis of Feedback from stakeholders.

vii) Encouraging research culture in the college.

viii) Development of ICT enabled classrooms.

ix) Online Teaching.

x) Online Examination.

xi) IT Cell.

- **Practices institutionalized as a outcomes of IQAC initiative:-**

i) Online coaching Facility: - This facility is provided by the college under separate department named "Best Brain". This fundamental coaching centre is run by the college since 2014-15

iii) Research Development committee has been constituted in the college to promote research culture. The committee has been constituted in the college to promote research culture. Necessary support and motivation is given faculty members to take up major and minor research projects & publish research papers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 200 words each

- ○ **The academic calendar is prepared at the beginning of the year which Sets time bound frame for completion of the syllabus.**
- ○ **Alumni association has been registered under Public Trust Act.**
- ○ **The college has number of MOU's with different agencies for the benefits of the students.**
- ○ **The college has secured B grade with 2.51 CGPA in the 2nd Cycle of NAAC Re-accreditation in 2014. Since then the college's improvement in quality assurance initiatives has been high as follows.**

i) Conducted academic and administrative audit by university and secured A Grade.

ii) Participation in AISHE.

iii) Established ICT enabled classrooms and Wi-Fi campus.

iv) Functional MOU's and linkages with various institutes.

v) Promotion research culture.

vi) Funds generated through internal resources.

vii) Installation of solar power system.

viii) Organization of National level conference.

ix) Installation CCTV on the college campus.

x) Online couching facility to C.A. students.

xi) MOU's with the institute of Company Secretaries of India for couching facility to C.S. students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The college has formed a separate committee for "A committee against Sexual Harassment for women at working place "which is the legal cell for women empowerment.**
- **Various activities and programmes are regularly organised by the cell.**
- **Programmes are organized on Indian constitution, equality, gender sensitivity and safety etc.**
- **Equal opportunities are provided in college campus for participation in sports, culture and other**
- **"Yuvati Sabha" is platform for girl student. A number of programmes and activities are conducted related with safely, Security, Self defence etc.**
- **The college has separate common room for girls students with facility of First Aid Kit & Sanitary Napkin -wending machine.**
- **To maintain a safe campus and secured environment the college has taken initiatives and provided the important facilities such as CCTV Surveillance, intercom facility to security, Duel exit gate, Suggestion Box, Grievance redressal committee, Separate Washroom for girl students etc.**
- **Gender audit is conducted regularly.**
- **Identity Cards are issued to all the students along with teaching, non-teaching staff and are checked by security while entering the premises.**
- **The college has campus supervision committee during the working hours.**
- **Gym facility made available to girls students.**

The girls students are also informed about and encouraged to avail scholarships.

File Description	Documents
Annual gender sensitization action plan	https://www.sabaheticollege.org/gender-sanitization-action-plan
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

a) Solid Waste Management:-

- **The solid waste is produced in the college in the form of papers, chalks, dust, broken chair and benches etc.**
- **Waste from trees and plantation on campus contribute major share to solid waste.**
- **The vehicle Sent by Municipal Corporation collects the garbage regularly.**

b) E-waste Management:-

- **E-waste is collected from time to time at e-waste corner which is located in the corner of store room.**
- **The collected e-waste sold out to the external agency for**

recycling.

- The college donates old machine to the school run be Krida Rasik Education Society.

c) Liquid Waste Management:-

- Rain water harvesting facility is available for recharge of ground water.

d) Waste recycling system:- The colleges encourages practices like double -sided printing and using Water Coolers in the premises instead of bringing plastic bottles to cut down on the need to recycle at all college thus refuses to sell bottled water at all on the campus.

e) Hazardous Chemicals and radioactive Waste Management:-

The college has non existence of hazardous chemicals on radioactive waste on the premises so the need for the same does not arises as college has no science stream.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and

C. Any 2 of the above

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Unit in diversity is one thing for which India in known worldwide as it is a unique nation with maximum diversity in terms of culture region language and socioeconomic standing.**
- **The educational institutions in our country play an important role in calculating values like tolerance and harmony amongst the students.**
- **Our college has always been active and has been taking initiative in promoting these values through various activities.**
- **All major national and religious festivals are celebrated by our students and staff with great enthusiasm.**
- **All this was done keeping in mind that the students must use and preserve their regional, national and world language.**
- **The sociology department arranged a visit to the local old age home Matoshri to make students sensitive towards the elderly who are becoming a neglected section of the society.**

The list of our events, celebrations and programmes of all kinds goes long and we have been proudly putting efforts to ensure that we do everything in our power to create and preserve an inclusive environment in the society

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- India is the world highest and most successful democracy.
- Its education is a document that is the wheels behind this machinery of this democracy.
- It is a Set of rights which also states the values, duties and responsibilities that we need to fulfill and inculcate in our life as a responsible citizen.
- The most important pillars of our institution i.e. the students and the employers, be an idol for everyone as dutiful and responsible citizens.
- We conduct numerous activities all round the year for making sure that the students know and follow these rights and duties.
- A life led without values is a life not lived well.
- We have a Red Cross unit established by our SWD in collaboration with the Red Cross society and regular blood donation camps are conducted.
- We have received appreciation certificate by Rotary Club, Jalgaon for our efforts behind a successful workshop on de-addiction.
- This was just a list of the vast variety of our college's endless effort put in to ensure complete enlightenment of our students and teachers. So that we do our bit in shaping the future generation of the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Every year Independence day and Republic Days re celebrated in the college campus.
- The college has implemented values, awareness programme and registration of new voters, one faculty is appointed as a Nodal Officer for this purpose/
- Clean campaign and Tree Plantation programme have been implemented regularly and may trees like Nimb, Gulmohar, SuiBabud, Chafa, Sitafad, Mango, Ashoka etc. were planted during last 3 years in and out of the campus.
- AIDS awareness Programme has been conducted regularly by Red Ribbon Club of the college.
- The birth and death anniversaries of freedom fighters, social reformers, Educationalist and great Indian Personalities are celebrated every year.
- These activates helps to inspire the students and create awareness and values among the students.
- On 1st August of every year the college organizes Blood Donation Camp and celebrates the college Foundation Day.

- ○ **Death anniversary of Dr. APJ Kalam is observed as Reading Inspiration Day (Vaachan Prerna Diwas) and Vaachan Prerna Abhiyan observed for 15 days.**
- ○ **Birth Anniversary of former President of India Dr. Sarvapalli Radhakrishnan is celebrated as a Teachers Day. Students organised the programme to honour the teachers and facilitated them on this occasions.**
- ○ **The unit of NSS, NCC and alumni association organized the tree plantation programme.**
- ○ **The department of physical education organized Yoga Training Programme every year.**
- ○ **College takes initiative for voting awareness and voter registration campaign. One of the faculty is nominated as Nodal Officer for this purpose.**
- ○ **National voter's day is celebrated every year. Numerous other programmes and celebrations are conducted.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to pandemic Situation College have to strike up with rules and guidelines of the university and Government regarding COVID -19,Therfore there are restriction on Physical attendance and actual working and hence best practices are not Continued in this year.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Services in Pandemic Situation 2020-21

Pandemic is the worldwide spread of the disease such as the Corona virus and that causes Covid-19. The Govt. has taken efforts to minimise the impact of Covid-19. Self-isolation and physical distancing help to stop the spread Pandemic. We suffer a lot due to Covid-19.

The College has followed strictly the preventive measures taken by university and Government and prevent the spread of Covid-19. "protect yourself and those around you" is the basic formula to prevent the Covid-19. For this purpose the college has take initiative and implement the following.

1) We have organised vaccination programme in the college on 28/10/2021 to 29/10/2021 and 08/01/2022. The students and outsiders were benefited.

2) Our faculty member and volunteers of NSS were electively participate in distribution of medicine to prevent the Coronavirus.

3) To fight against Covid-19 the Government of India launched a training module for management of Covid-19. This programme was on the portal of DIKSHA Platform. A No's Lt. G.D.Bhalerao completed 10 training contents prescribed by NCC. The training contents include ICU management, usage of PPE, isolation, infection prevention, management of Covid-19 cases etc.

4) N.C.C. cadets help the local authority to maintain lockdown to sensitize the villages to collect food for poor people, distribute milk to needy children.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Ans.:- Adv. Sitaram (Babanbhau) Anandramji Baheti Arts, Commerce & Science College, Jalgaon is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon ensure the effective curriculum delivery through well planned and documented process.

- ○ **At the beginning of the year the IQAC of the college prepares Annual Academic Calendar and specified significant activities to ensure effective teaching, learning process.**
- ○ **Prior to the commencement of the academic year, the Time table prepared by the Time table committee is displayed on the Notice Board. It is communicated to students through College Website.**
- ○ **The college follows the University prescribed Curriculum. In the beginning of the year, the syllabus taught in the college is verified by affiliating University.**
- ○ **Every teacher has to prepare Semester wise teaching plan, which is followed rigorously. At the end of the Semester, Principal takes review of syllabus in a staff meeting.**
- ○ **During Pandemic situation Faculties creatively making & use PPT, Video Lectures for effective online curricular delivery.**
- ○ **Google Classroom and various E-content created and used by Faculty to support the teaching -learning process.**
- ○ **For acquiring necessary skills for effective delivery of curriculum, the college encourages Faculty Members to attend Workshops, Seminars, Conferences and papers presentation.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The colleges is affiliating college and adhere to academic Calendar published by the university.
- The IQAC of the college prepares the academic Calendar in accordance with the Calendar of university.
- The academic Calendar specifies the teaching learning schedule and schedule for CIE.
- For CIE the college conducts Class tests, Tutorials, Seminars, Project Work, Assignments, and PPT Presentation etc.
- The college conducts continuous internal evaluation in accordance with norms and guidelines of the university.
- There is an Examination and Result Analysis Committee Constituted by the Principal.
- The Examination and Result Analysis Committee prepares the schedules of Internal Evaluation. This schedule is communicated to teachers and students through online mode. The university introduced choice based credit system from 2018-19 for all UG courses.
- For evaluation 40% weightage is given to College Assessment (CA) and 60% weightage is given to University examination (UA)
- During the Pandemic CIE is conducted by online mode.
- The students Fill-up the examination forms through online portal of the university.

College has established a separate IT CELL to help and guide the students during online examination and also online teaching learning.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University	**A. All of the above**

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The university integrates Cross cutting issues relevant to Gender, Environment and Sustainability, human values and professional ethics into curriculum.**
- **The course on Environmental Study is Mandatory at first year of UG level which exclusively focuses on environment and ecology, which makes the students aware about the Tree Plantation, Pollution Control & Water Conservation and Presentation of Natural Resources.**
- **The Courses like Environmental science impart knowledge on environment, pollution, climate change, Natural disasters, creating environmental awareness their role in protecting natures for better survival.**
- **For Environmental and Sustainability various Environmental Awareness program are conducted by NSS & NCC unit. The college has installed solar power plant and use of LED bulbs is save energy. The college periodically conducts Green Audit, Energy Audit from external peers.**
- **The Courses such as commercial law, Income tax, human resource management, Industrial Relation, Business entrepreneurship impact the legislative knowledge & skills for business practices. These courses deal with the guidelines and recent amendment made in Corporate World.**
- **The college has separate department namely 'Yuvati Sabha' to conduct the activities related to the benefit of women. This forum organizes programs related to gender Sensitization, Women's health. Sociology, Political Science, Defense Studies are the course deals with National Integrity,**

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

529

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	**A. All of the above**

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.sabaheticollege.org/feedback_student_analysis

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1297

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

749

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- In the Classroom teachers must deal with a different students. Some are highly clever and pick things up quickly, while others are relatively weak and progress more slowly.
- It is necessary to find out the students skill levels in the ability determined some students need only guidance and some students need a hard work and regular attention.

- In case of Advanced Learners:-
- They are provided with additional input and motivated to strive for higher goals.
- Additional guidance is provided to them for better carrier planning.
- Advanced learners are also given opportunities to participate in projects and internships.
- Students are motivated to conduct programmes such as Annual Social Gathering, Teachers day, Welcome Session etc
- In case of Slow Learners:-
- At the beginning of the year concepts are repeated for better understanding and fundamental content is taught.
- Extra classes are conducted for weak students where entire syllabus is covered through interactive learning.
- Mentor – Mentee system provides all kinds of support to students.
- Slow Learners are given all the support needed which includes bridge course and remedial coaching.
- In the Pandemic Situation the college has follows the practice for identifying Advance learners and Slow Learners by merit rating.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1297	**28**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- ○ **The departments at our college consistently use the following tactics to make learning more student-centric & guarantee optimal learning.**
- ○ **Teaching aids like LCD Projectors and Smart Boards are effectively used to supplement the classroom teaching.**
- ○ **Various competitions encourage the students for participative learning e.g. Quiz Competition through Google Link.**
- ○ **Participative learning is the most effective teaching strategy, where student actively engage in task like Drama, Filed visit, Industrial visit, Seminar, G.D. etc.**
- ○ **Problem Solving Methodology:- Methodologies for problem solving are designed to encourage students to assume responsibility, Find solutions to issues, Settle disputes, Case studies etc.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- ○ **During this Pandemic the teachers of our college have effectively conducted online lecture, Online examination Conducted effectively.**
- ○ **For effective teaching-learning the teachers make use of ICT tools. Teaching aids like, LCD Projectors, Smart Boards are effectively used to supplement classroom teaching. Youtube assisted learning is also practiced.**
- ○ **Teachers use Google Classroom and QR Codes for transfer of knowledge.**
- ○ **Study material, PPT Videos, Specimen question papers, Information about job opportunities etc. are provided to the students via video recording and line Coaching through Webex, Zoom & Google Meeting etc.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

197

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **During Covid-19 Pandemic situation, all the internal examinations of academic year 2020-21 have conducted through online mode by using Google form and other online platforms.**
- **The college has a separate mechanism for internal examination and assessment. There is an Examination and Result Analysis Committee which monitors and implements the examination program. The internal evaluation is in accordance with the guidelines of the university.**
- **Class tests, Unit test, Seminars and presentations are arranged for continuous assessment of the students. The college makes necessary arrangement for conducting examination smoothly as per the schedule prepared by examination committee.**
- **Online internal marks are submitted to the university portal through college login.**
- **The Schedule of internal examination is intimated to the students prior to the examination and is displayed to students through online mode .**

Student's grievances are taken care of and are redressed in timely manner by exam & evaluation committee

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- **College follows the guidelines laid down by the university for redressed of grievances regarding internal exam.**
- **Examination and Result Analysis Committee of the college is the separate mechanism for redressed of grievances.**
- **The grievances regarding internal evaluation are resoled immediately by concern teachers.**
- **The code of conduct of examination is displayed on notice board.**
- **The doubts and enquiries of the students regarding internal examination and assessment are clarified by this committee, Corrections are duly made by the concerned teachers.**
- **There is a time bound resdressal mechanism for**

- rechecking, revaluation and to get a photo copy of answer sheet as suggested by University.
  - Grievances related to internal evaluation handled by the Examination Committee of the college and grievances related to external assessment are forwarded to the University.
  - Internal Marks are displayed on Notice Board for any query by Students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The goals, objectives and learning outcomes for various courses are specified in the curriculum.
- This curriculum is outcome based and has well defined programs outcomes (POS) Program specific outcomes(PSOs) and course outcomes (Cos)
- Pos, PSOs and Cos for all programs displayed on the college Website and regularly updated.
- The Information, abilities and attitudes that define each of the College courses are an expression of Pos, PSOs and Cos. The teachers, students and other stakeholders have direct knowledge of the programs results.
- Each programs individual Pos, PSOs, and Cos are described in logical and precisewords and posted to the college Website.
- Information on the programme outcomes and course outcomes allow the stakeholders to quickly obtain course information in selecting appropriate programmes and elective courses.
- Additionally Cos were provided by the affiliated university in accordance with the BOS-designed syllabus. But if we had to modify and reframe the Cos in accordance with the syllabus, that would be a problem.
- The importance of learning outcomes has communicated with teachers through IQAC.

- ○ **According to the expectations of the stakeholders, teachers of the institute are actively in syllabus framing workshops where they contribute in asserting Pos, Cos and PSOs in curriculum.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	www.sabaheticollege.org/all-courses-outcome
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- ○ **Evaluation of the accomplishment of program specific outcomes is crucial to the institution's process of quality improvement.**
- ○ **Students academic progress is routinely evaluated by subject teachers and Head of the Department for efficient attainment of programme objective skills are related to particular issues on university internal exam etc.**
- ○ **The achievement using the direct method is internal assessment(40%) plus the university assessment. (60%)**
- ○ **Indirect student's comments and surveys are used as part of the assessment process and mobility toward higher education and employment.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	www.sabaheticollege.org/all-courses-outcome

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

270

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sabaheticollege.org/sabaheti/files/student_satisfaction_survey_28_03_2023_03_19_53_SSS%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **With an objective to create an effective eco-system for inculcating innovations and research culture in the students as well as staff the institution has taken following initiatives. Functional IQAC and College Development Committee (CDC):-**
- **The institution has a very active and functional Internal Quality Assurance Cell and College Development Committee comprising the representatives of all stakeholders. Both hold regular meetings to plan and review programs and activities essential to develop a conductive eco-system for teaching-learning process.**
- **The language Lab contributes in strengthening the communicative abilities of students in languages. The Lab has advanced software along with computer facility and**

high speed internet connectivity.

- ○ **Enrichment of E-learning and Computation Facility with an objective to provide advanced Computation Facility to the students, an independent computer laboratory with computers has been developed high Speed Internet Connection has enriched the Laboratory.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **The college is committed to holistic and integrated education that aims at making students intellectually sharp, culturally creative, economically resilient and physically strong. College conducting numbers of extension activities through various campaigns as-**

i) One day Yoga Workshop

ii) Tree Plantation

iii) Republic Day

iv) Free distribution of Arsenic Album Tablets.

v) Blood Donation Camp

vi) Teachers Day

vii) Vaachan Prerana Din

viii) Mahaparinirvan Din

ix) Savitribai Fule Jayanti

x) National Voters Day

xi) Independence Day

xii) Participate in Self defence workshop

xiii) Shiv Rajyabhishek sohala

xiv) One Day Cleanliness Camp

xv) Celebration of important days like- Lokmanya Tilak Punya Tithi & Annabhau Sathe Jayanti (1st Aug.), Kranti Din (9th Aug.), Sarvapalli Radhakrishnan Jayanti as Teachers Day (5th Sept.), International Peace Day (21st Sept.), NSS day (24th Sept.), Mahatma Gandhi Jayanti, Lal Bahadur Shastri Jayanti and Swachch Bharat Abhiyan Din (2nd Oct.), Sardar Vallabhbhai Patel Jayanti as run for unit (31st Oct.), Savindhan Din (26th Nov.), National AIDS Day as conducting AIDS awareness Rally (1st Dec.) Bharatratna Dr. Babasaheb Ambedkar Mahanirvaan Din (6th Dec.), Human Right Day(10th Dec.), Savitribai Phule Jayanti(5th Jan.), Swami Vivekanand Jayanti(12th Jan.) Jagtik Mahila Din (8th March)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from

government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	*View File*
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	*View File*

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college campus is spread over an area of 1 acre.
- The total built up area of the college is 4861.48 Sq.ft.
- The college is well known for sports activities especially for the Kabaddi Grow with Game. The College has Mat facility for Kabaddi.
- Even outsiders and other school, college students avail the facility of Kabaddi ground.
- The college has multy storied building which is divided into ground floor, first floor, second floor & third floor.
- The ground floor has 2337.32 sq. meter area of which half area constituting 1168.66 Sq. meters is utilised for parking purpose and half area for consumer store, sports material, Gymkhana, Gymnyasium, NCC & NSS room, ICT room, Washroom for boys and girls space for generator of 25 KV on ground floor. Dedicated computer Lab for professional courses provide regular coaching to school, college boys of the city for Kabaddi & also player club avail this facility regulary our Physical Director & Alumni are available always for coaching purpose.
- There is a dedicated space for a generators of 25 KV on ground floor.
- The first floor consists of Administrative Office, Principal Cabin, Visitors room, Pantry, Examination room, IQAC room, staff room, Classroom and wash room for boys and girls.
- The second floor consists of Reading Room, Library, Librarian Cabin, Preparation room for staff, Research room.
- The college has supporting services with 25 KV generator 50 KWP Solar Power Panel for uninterrupted. Power supply and electrical failure and also inverter facility with us.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sabaheticollege.org/infrastructure?var1=Sports

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **The college is well known for Sports activities in University region.**
- **The students shows outstanding performance in various sports events.**
- **The department of physical education provides excellent sports facilities and fully equipped facilities are provided for various sports events.**
- **The college has well developed and well maintained Kabaddi Ground Covered with Mat.**
- **Cultural program create positive environment in the college for Arts and cultural. A separate hall is available for cultural activities.**
- **Musical instruments were made available when needed.**
- **The college has well equipped gymnasium.**
- **All necessary equipments are available for physical fitness purpose.**

Yoga camps are organized every year to follow Yoga Day.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1007434

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software - Library manager**
- **Nature of automation (fully or partially) - partially**
- **Version - 2.0.0**
- **Year of Automation - 2006**
- **The college uses following integrated LMS:-**

- **Names of ILMS software:-**
- **Nature of automation(Fully or Partially)**
- **Version**
- **Years of Automation.**
- **The college has central knowledge hub (Library) enriched with 10705 books and 06 Journals/Magazines.**
- **Total area of library is 6.59 x 17.12 Sq. meters which has librarian's Office.**

- The Library Advisory Committee chaired by the Principal is composed to Monitor the working of the library.
- The college library has separate reading rooms for students and staffs.
- Working hours of the library on all day 24 X 7.
- New arrivals are displayed on the Notice Board.
- There are issue counters for students & Staff.
- The students are informed about all the academic year.
- The students are made familiar with the library collection, order of arrangement of books in the Cupboards, the use of QR Code, the circulation system and the facilities like Internet Centre, M-List.

The Library has also Book Bank E-book facility is available for students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.sabaheticollegelibrary.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

70670

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The College Develop and upgrades its IT infrastructure every year.**
- **Offices namely Principal, Administrative & Accounts Office Dept. of NCC , NSS & Gymkhana have Laptops, Computers & accessories.**
- **Wi-Fi connectivity is made available to the students to access E-resource.**
- **The institution regularly updates its ICT resources.**
- **Computers with latest configurations and software are added regularly to ensure effective implementation of teaching and learning and for efficient Administrative work.**
- **The computer Lab is maintained by outsourcing.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sabaheticollegelibrary.in/

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5035332

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has well defined procedure and policies of augmenting physical , academic and support facilities.
- All facilities are augmented and maintaining through various college committee.
- The College Development Committee (CDC) that deliberate the procedure and policies for maintain and utilizing physical, academic and support facilities at college campus.
- Separate staff is appointed for housekeeping.
- ICT Laboratory are available in college with computer, Printer and internal facility.
- Library has Library advisory committee. Principal as a Chairman, Librarian as its Secretary.
- The major responsibility of committee to prepare Library budget, Monitoring the infrastructural requirement of Library, promoting the use of books and journals by students.
- This department has Sports Committee which advise the Director of physical education in planning optimum utilization of sports infrastructure and activities.
- The college has specious building in the heart of the city.
- It consist of 15 specious Classroom with proper light arrangement, Fans and seating arrangement proper visibility for students and teachers.
- The entire infrastructure of college is maintained through the financial aid provided by the college management.
- The College has a Separate two Computer Laboratory.
- The College have well furnished Air Conditioned Reading Room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sabaheticollegelibrary.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

471

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.sabaheticollege.org/certification_courses
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

225

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

225

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

93

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- ○ **In academic year 2020-21, Due to Covid-19 Pandemic situation the activities regarding engagement in several**

**administrative, Co-curricular and extra Curricular
activities will not be conducted and therefore students
representation and participation in various activities
are not possible.**

**Due to Pandemic situation teaching-learning activity is fully
automated i.e. online and therefore student participation and
engagement is not possible. Physical presence of students is
not allowed but indirectly involve in academic & administrative
activity.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **The college has registered the Alumni association.**
- **Through this the college continuous its interaction with ex-students.**
- **The association conducts meeting at every Six Months.**

- It is structured as President, Secretary, Treasures and members.
- The students who have completed UG/ PG from the college are eligible for being a member of Alumni association.
- The association regularly meets and interacts with Principal and Management and provides suggestions and Feedback which helps to plan various activities.
- Alumni us to participate in Blood Donation Camp and donate blood. This is the regular activity of the college since 1986.
- Alumni are invited for various programmes and activities and they play an active role.
- Alumni extends their helping hand to students whenever required.

In COVID-19 Pandemic association organized vaccination campaign for students in college.

File Description	Documents
Paste link for additional information	https://www.sabaheticollege.org/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The vision of the institution is to fulfillment of the society through qualitative teaching -learning process leading to overall personality development of the pupils.
- Our vision is –

a) To impart to the younger generation of our country.

b) To facilitate training of teachers in any of the level of

education.

c) To promote activities of various games and sports event to impart skills to conduct coaching camps as well as to organize tournaments from Local to National level.

- Our motto is "Quality for excellence" and we work hard to follow the same along with our mission which is "To empower the students to achieve all round development throughout academic excellence physical fitness, mental and spiritual health and social consciousness."

- The vision and mission statement of our institution is reflected through the governance led by visionary leadership .

Vision and mission of the institute are well in tune with the objective of higher education. It reflects through the following program and activities- N.S.S. , NCC, Sport and cultural activities.

- Inculcate unity and discipline.
- Health Check-up Camp of the students.
- Motivating the teachers for research and to attend the Seminars, Conference, refresher and orientation courses to update their knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college ensures participation of all stakeholders such as:- teaching, non-teaching staff, students in a number of administrative role.

- College development committee (CDC) is the best example of decentralization and participative Management.
- Composition of the CDC is as follows:-

i) President of the Management.

ii) Secretary of the Management.

iii) Principle of the college or head of the institution.

iv) One head of department to be nominated by the Principal.

v) Three teachers in the college, elected by the Full-time amongst themselves out of whom at least one shall be women.

vi) One non-teaching employer, elected by regular non-teaching staff from amongst themselves.

vii) Four local members, nominated by the Management in consultation with the Principal, from the fields of education, industry, research and social services.

viii) Co-coordinator, Internal Quality assurance committee of the college.

ix) President/Secretary of the college students council.

Role and Functions of CDC:-

i) The CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth and enable college to foster excellence in curricular, Co-curricular and extra-curricular activities.

ii) Make recommendations regarding the students and employees welfare activities in the college or institution.

iii) Perform such other duties and exercise such other powers as may be entrusted by the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The college is committed to pursue quality for excellence in all endures through teaching – learning, Management, research extension, Sports and cultural activities.
- IQAC approve the Annual Action Plan and it is discussed in the college development committee.
- The stakeholders are contributing in constituting quality policy of the institution.
- The major part of the policy adheres to the vision, mission of the institution.
- The policy is always strengthened by inclusion of new methodologies and strategies with keeping in view the technological changes.

Specific Objectives and goals of perspective plan for 2020-21

i) To introduce short term, Skill based certificate courses.

ii) To improve infrastructure facilities.

iii) To take initiatives for eco-friendly campus.

iv) To conduct extension activities with the help of society.

v) To established linkages, collaboration and MOU with different bodies and institutes.

vi) Develop Digitalized feedback system.

vii) Digitalization in academic and administrative activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college development committee prepares the overall comprehensive development plan of the college regarding

- academic, administrative and infrastructural growth and enables the college to foster excellence in curricular and extracurricular activities.
  - This committee decides about the overall teaching programme. Make recommendations to management for various aspects like research, training, recruitment etc.
  - CDC Discuss the ICAQ reports and plan for major annual events.

The Principal has constituted various academic committees and Sub committees to execute academic and administrative plans

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The teaching staff is granted leave to participate in orientation program, Refresher courses, Faculty Development program etc.
- The college has conducted special training programmes for

teachers regarding Personality Development, Public Speaking etc.

- o The Management / Institution acknowledges the academic and non-academic achievements of the teaching and non-teaching staff.
- o Provident Fund Facility is provided to the employees.
- o Participation of the non-teaching staff in courses/Seminars related to computer literacy.
- o Teaching and non-teaching staff associations ensures the welfare of the staff and provide financial assistance and compliments.
- o Salary deduction allowed to home loan taken by staff on various occasions.
- o The teaching and non-teaching staff is granted different types of leaves such as Medical leave, Maternity leave, Paternity leave, Earned leave etc. as per the norms of the State Government and UGC.
- o Super annotation of the staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC of our college makes it sure that the Performance of our teaching and non-teaching staff always keeps spiralling upwards. And to serve this purpose, IQAC distributes self appraisal forms at the end of each academic year. The Staff is supposed to submit the documentary evidence as well along with it. This data which is collected on annual basis makes the things much easier for the individuals at the time of their CAS. Whereas it also lends a helping hand on keeping a on the perpetual progress of the staff. At the end of academic year Heads of the Department get confidential reports filled by the teachers which is then handed over to the principal.

The College has Performance Appraisal System for teaching and non teaching Staff and follows the performance based assessment System (PBAS) as per UGC regulation 2009 and two amendments thereafter. The University has developed API (Academic performance Indicators) System which is based on PBAS developed by UGC. The IQAC acts as a guidance cell for all queries regarding the API System on the Teaching and Non Teaching Staff is monitored analyses and discussed with Staff Members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Financial planning ensures consistency of the growth objectives of the institute with its financial requirements.
- It also supports the strategic growth of the organization.
- Financial planning is exercised well in advance for the organization and efficient budgeting and controlled mechanism is done by involving the various academic

departments and administrative sections of the institute.

Internal Auditor:-

I) M/s. Kasat Totala and Achaliya has been appointed by the college as Internal Auditor.

ii) Audited financial statement of audit report are obtained at the end of every year.

iii) Internal Audit conducted regularly.

iv) Steps are taken by the college to rectify the discrepancies reported in the audit report.

v) There is efficient internal audit mechanism in the college.

vi) M/s. Dalal and Goyal Associates also appointed by the college for concurrent Audit.

External Audit:-

i) It is carried out by the Joint Director, Higher Education and final external audit is done by Government agency. Auditor General (AG) Mumbai.

ii) It is carried out once in 10 years. The AG office is yet to audit our college.

iii) The college has efficient financial management system.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **The college has received financial assistance from the UGC, ICSSR and State Government.**
- **The funds are provided by these agencies for specific purpose.**
- **Apart from this the college mobilizes funds through alumni donations, individuals membership fee from reading room, Virtual Classroom and Gymnasium.**
- **The college has mobilized funds from own internal resources.**
- **Mainly from reading Room facility and Gymnasium facilities.**
- **These facilities are made available to outsiders with reasonable cost and out of this college has mobilized certain amount which is utilized for college development purpose.**
- **Following system is adopted by the college for the optimal utilization of resources:-**

i) The college invites requirements from the departments and accordingly prepares the budgetary plan.

ii) Annual Budgetary plan is being prepared during each year.

iii) Purchase committee works on the details of the budgetaryplan.

iv) Purchase committee sanctions the budget by considering financial resources and needs of the departments and present it to the principal and CDC.

v) CDC of the institution approves it and the utilization of the sanctioned budget

is monitored by CDC of the institution.

File Description	Documents
Paste link for additional information	https://www.sabaheticollege.org/infrastructure?var1=Sports
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **The Internal Quality Assurance Cell of the college has been playing a very vital role to develop and maintain academic quality culture in the college.**
- **IQAC became instrumental in suggesting quality improvement measures in the college.**
- **The IQAC has taken following initiatives for the institutionalization of quality culture in the college.**

i) Preparation of perspective plans.

ii) Preparation of academic calendar.

Iii) submission of the AQAR to NAAC.

Iv) Conducting academic and administrative audit.

v) Introduction of new course and skill based short term Certificate Course.

vi) Collection and analysis of Feedback from stakeholders.

vii) Encouraging research culture in the college.

viii) Development of ICT enabled classrooms.

ix) Online Teaching.

x) Online Examination.

xi) IT Cell.

- **Practices institutionalized as a outcomes of IQAC**

initiative:-

i) Online coaching Facility: - This facility is provided by the college under separate department named "Best Brain". This fundamental coaching centre is run by the college since 2014-15

iii) Research Development committee has been constituted in the college to promote research culture. The committee has been constituted in the college to promote research culture. Necessary support and motivation is given faculty members to take up major and minor research projects & publish research papers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 200 words each

- The academic calendar is prepared at the beginning of the year which Sets time bound frame for completion of the syllabus.
- Alumni association has been registered under Public Trust Act.
- The college has number of MOU's with different agencies for the benefits of the students.
- The college has secured B grade with 2.51 CGPA in the 2nd

Cycle of NAAC Re-accreditation in 2014. Since then the college's improvement in quality assurance initiatives has been high as follows.

i) Conducted academic and administrative audit by university and secured A Grade.

ii) Participation in AISHE.

iii) Established ICT enabled classrooms and Wi-Fi campus.

iv) Functional MOU's and linkages with various institutes.

v) Promotion research culture.

vi) Funds generated through internal resources.

vii) Installation of solar power system.

viii) Organization of National level conference.

ix) Installation CCTV on the college campus.

x) Online couching facility to C.A. students.

xi) MOU's with the institute of Company Secretaries of India for couching facility to C.S. students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,	C. Any 2 of the above

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The college has formed a separate committee for "A committee against Sexual Harassment for women at working place" which is the legal cell for women empowerment.
- Various activities and programmes are regularly organised by the cell.
- Programmes are organized on Indian constitution, equality, gender sensitivity and safety etc.
- Equal opportunities are provided in college campus for participation in sports, culture and other
- "Yuvati Sabha" is platform for girl student. A number of programmes and activities are conducted related with safely, Security, Self defence etc.
- The college has separate common room for girls students with facility of First Aid Kit & Sanitary Napkin –wending machine.
- To maintain a safe campus and secured environment the college has taken initiatives and provided the important facilities such as CCTV Surveillance, intercom facility to security, Duel exit gate, Suggestion Box, Grievance redressal committee, Separate Washroom for girl students etc.
- Gender audit is conducted regularly.
- Identity Cards are issued to all the students along with teaching, non-teaching staff and are checked by security while entering the premises.

- **The college has campus supervision committee during the working hours.**
- **Gym facility made available to girls students.**

The girls students are also informed about and encouraged to avail scholarships.

File Description	Documents
Annual gender sensitization action plan	https://www.sabaheticollege.org/gender-sanitization-action-plan
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

a) Solid Waste Management:-

- **The solid waste is produced in the college in the form of papers, chalks, dust, broken chair and benches etc.**
- **Waste from trees and plantation on campus contribute major share to solid waste.**
- **The vehicle Sent by Municipal Corporation collects the garbage regularly.**

b) E-waste Management:-

- o **E-waste is collected from time to time at e-waste corner which is located in the corner of store room.**
- o **The collected e-waste sold out to the external agency for recycling.**
- o **The college donates old machine to the school run be Krida Rasik Education Society.**

c) Liquid Waste Management:-

- o **Rain water harvesting facility is available for recharge of ground water.**

d) Waste recycling system:- The colleges encourages practices like double -sided printing and using Water Coolers in the premises instead of bringing plastic bottles to cut down on the need to recycle at all college thus refuses to sell bottled water at all on the campus.

e) Hazardous Chemicals and radioactive Waste Management:-

The college has non existence of hazardous chemicals on radioactive waste on the premises so the need for the same does not arises as college has no science stream.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- ○ **Unit in diversity is one thing for which India in known worldwide as it is a unique nation with maximum diversity in terms of culture region language and socioeconomic standing.**

- **The educational institutions in our country play an important role in calculating values like tolerance and harmony amongst the students.**
- **Our college has always been active and has been taking initiative in promoting these values through various activities.**
- **All major national and religious festivals are celebrated by our students and staff with great enthusiasm.**
- **All this was done keeping in mind that the students must use and preserve their regional, national and world language.**
- **The sociology department arranged a visit to the local old age home Matoshri to make students sensitive towards the elderly who are becoming a neglected section of the society.**

The list of our events, celebrations and programmes of all kinds goes long and we have been proudly putting efforts to ensure that we do everything in our power to create and preserve an inclusive environment in the society

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **India is the world highest and most successful democracy.**
- **Its education is a document that is the wheels behind this machinery of this democracy.**
- **It is a Set of rights which also states the values, duties and responsibilities that we need to fulfill and inculcate in our life as a responsible citizen.**
- **The most important pillars of our institution i.e. the students and the employers, be an idol for everyone as dutiful and responsible citizens.**
- **We conduct numerous activities all round the year for making sure that the students know and follow these rights and duties.**

- ○ **A life led without values is a life not lived well.**
- ○ **We have a Red Cross unit established by our SWD in collaboration with the Red Cross society and regular blood donation camps are conducted.**
- ○ **We have received appreciation certificate by Rotary Club, Jalgaon for our efforts behind a successful workshop on de-addiction.**
- ○ **This was just a list of the vast variety of our college's endless effort put in to ensure complete enlightenment of our students and teachers. So that we do our bit in shaping the future generation of the nation.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Every year Independence day and Republic Days re celebrated in the college campus.**
- **The college has implemented values, awareness programme and registration of new voters, one faculty is appointed as a Nodal Officer for this purpose/**
- **Clean campaign and Tree Plantation programme have been implemented regularly and may trees like Nimb, Gulmohar, SuiBabud, Chafa, Sitafad, Mango, Ashoka etc. were planted during last 3 years in and out of the campus.**
- **AIDS awareness Programme has been conducted regularly by Red Ribbon Club of the college.**
- **The birth and death anniversaries of freedom fighters, social reformers, Educationalist and great Indian Personalities are celebrated every year.**
- **These activates helps to inspire the students and create awareness and values among the students.**
- **On 1st August of every year the college organizes Blood Donation Camp and celebrates the college Foundation Day.**
- **Death anniversary of Dr. APJ Kalam is observed as Reading Inspiration Day (Vaachan Prerna Diwas) and Vaachan Prerna Abhiyan observed for 15 days.**
- **Birth Anniversary of former President of India Dr. Sarvapalli Radhakrishnan is celebrated as a Teachers Day. Students organised the programme to honour the teachers and facilitated them on this occasions.**
- **The unit of NSS, NCC and alumni association organized the tree plantation programme.**
- **The department of physical education organized Yoga Training Programme every year.**
- **College takes initiative for voting awareness and voter registration campaign. One of the faculty is nominated as Nodal Officer for this purpose.**
- **National voter's day is celebrated every year. Numerous other programmes and celebrations are conducted.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to pandemic Situation College have to strike up with rules and guidelines of the university and Government regarding COVID -19,Therfore there are restriction on Physical attendance and actual working and hence best practices are not Continued in this year.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Services in Pandemic Situation 2020-21

Pandemic is the worldwide spread of the disease such as the Corona virus and that causes Covid-19. The Govt. has taken efforts to minimise the impact of Covid-19. Self-isolation and physical distancing help to stop the spread Pandemic. We suffer a lot due to Covid-19.

The College has followed strictly the preventive measures taken by university and Government and prevent the spread of Covid-19. "protect yourself and those around you" is the basic formula to prevent the Covid-19. For this purpose the college has take initiative and implement the following.

1) We have organised vaccination programme in the college on 28/10/2021 to 29/10/2021 and 08/01/2022. The students and outsiders were benefited.

2) Our faculty member and volunteers of NSS were electively participate in distribution of medicine to prevent the Coronavirus.

3) To fight against Covid-19 the Government of India launched a training module for management of Covid-19. This programme was on the portal of DIKSHA Platform. A No's Lt. G.D.Bhalerao completed 10 training contents prescribed by NCC. The training contents include ICU management, usage of PPE, isolation, infection prevention, management of Covid-19 cases etc.

4) N.C.C. cadets help the local authority to maintain lockdown to sensitize the villages to collect food for poor people, distribute milk to needy children.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To Organize Seminar / Conference / Workshop
- To get affiliation for distance learning to YCMOU to start MBA & M. Com.
- To Involve Alumni in the overall development of the student by using their skills and knowledge.
- To Implement campaigning programme for Plastic Free Campus.